

# TIME & FUEL SHEET

NAME: \_\_\_\_\_

over 30 days old will not be paid

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	
Date								
Work Performed								
Time In								
Time Out								
Time In								
Time Out								
Total Hrs.								
round to quarter hour							Total Weekly Hours	

Verified: \_\_\_\_\_ Date: \_\_\_\_\_

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Start of Day Fuel Reading							
Barrels Taken							